JEFFERSON SCHOOL DISTRICT
MEASURE J CITIZENS' OVERSIGHT COMMITTEE
Meeting Minutes
October 3, 2013

In Attendance: Nicole Riley, Craig Saalwaechter, Peggi Johnson, Jennifer Couch, Committee Members; Chris Potts, Member Elect; Superintendent Jim Bridges, CBO Mindy Maxedon, Admin. Assistant Grace Merritt and Steve Riley

1. OPEN SESSION

a. Call to order – 12:25 PM by Nicole Riley, Committee Chairperson
b. Roll Call – Mr. Abercrombie & Mr. Salazar were absent
c. Pledge of Allegiance
d. MSA (Saalwaechter/Couch) approve the agenda

Ayes – 4	Noes – 0	Absent – 2	Abstain – 0
Couch, Riley, Saalwaechter, Johnson		Abercrombie, Salazar	

2. PUBLIC HEARING – No comments.

3. APPROVAL OF JUNE 4, 2013 MINUTES

MSA (Saalwaechter/Couch) approve the June 4, 2013 minutes

Ayes – 4	Noes – 0	Absent – 2	Abstain – 0
Couch, Riley, Saalwaechter, Johnson		Abercrombie, Salazar	

4. UPDATE ON MEASURE J PROJECTS AND TIMELINE – Plans are at DSA. Construction has been moved up to January with demolition and site work in the back parking lot area. The caretaker house and portions of the field will be demolished as well. The timeline of fourteen months is pretty tight. Grade/school configurations were discussed. Current fourth graders will be housed on the Monticello site for the 2014-15 school year.

The fields are open and finding the right balance of watering and weed control is now the challenge for our maintenance staff. Traina gymnasium and Jefferson School construction will take place simultaneously. Nicole Riley asked if there's been much feedback regarding the tracks/fields. Dr. Bridges reported that dirt from the tracks is being brought into the classroom, but no reports of dust and allergies from the track material.

5. INPUT FOR OCTOBER NEWSLETTER – Items for the next edition were: Jefferson progress, Traina gymnasium, tracks opening, Little League fields, notice that Series A projects are complete, current committee members' names, field/track maintenance, bond tax rate adjustment/increase (if it occurs). The Jefferson parking lot traffic could be addressed in a future newsletter. Dr. Bridges will provide the committee a draft newsletter prior to sending it to our community.

6. REVIEW NEW CONTRACTS OBLIGATING BOND FUNDS – There were no new contracts to review. The committee can expect some small items for the Traina gymnasium at the next meeting.

***7.* APPROVAL OF EXPENDITURE REPORTS FOR CURRENT PROJECTS AND PROGRAMS** – Financial reports will be reworked for the next meeting to collapse older data and focus on more recent figures. PJHM had been assisting the district with the financial reporting, but now it is all being done in-house, with the hiring of a new business services specialist. The $600,000 set aside for technology will be used for Common Core implementation. The purchase of hand held devices will use up most of those funds. Nicole Riley will contact Char Yarnall for details of funds encumbered for CEQA.
MSA (Couch/Saalwaechter) approve the expenditure reports for current projects and programs

Ayes – 4	Noes – 0	Absent – 2	Abstain – 0
Couch, Riley, Saalwaechter, Johnson		Abercrombie, Salazar	

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8. REORGANIZATION OF COMMITTEE MEMBERS –

MSA (Saalwaechter/Couch) nominate Nicole Riley as chairperson

Ayes – 4	Noes – 0	Absent – 2	Abstain – 0
Couch, Riley, Saalwaechter, Johnson		Abercrombie, Salazar	

MSA (Saalwaechter/Couch) nominate Peggi Johnson as vice-chair

Ayes – 4	Noes – 0	Absent – 2	Abstain – 0
Couch, Riley, Saalwaechter, Johnson		Abercrombie, Salazar	

MSA (Saalwaechter/Johnson) nominate Jennifer Couch as secretary

Ayes – 4	Noes – 0	Absent – 2	Abstain – 0
Couch, Riley, Saalwaechter, Johnson		Abercrombie, Salazar	

9 APPOINTMENT OF COMMITTEE MEMBERS – Chris Potts has applied for the vacant seat and his appointment is on the October 8 school board agenda for approval.

10. BYLAWS – The original bylaws were provided. Nicole Riley suggested a review be included on the next meeting agenda. Section 5.1 was discussed. The committee agrees that the newsletter and website posting satisfies that requirements. Economic interest Form 700 will need to be completed on an annual basis. Grace Merritt will coordinate the required report filing for members.

11. FUTURE BUSINESS – Series A balance and bylaws.

12. UPCOMING EVENTS – The next meeting is planned for late January 2014. It was requested the meeting take place at Jefferson School and include a tour.

13. ADJOURNMENT –

MSA (Saalwaechter/Couch) 1:30 P.M.

Respectfully submitted,

Jim Bridges
Superintendent
Jefferson School District

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